



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		Vishnucharan Gupta Government College Pussore, Raigarh c.g.
• Name of the Head of the institution		Mr. Patras Kindo
• Designation		Assistant Professor
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		9589631199
• Mobile No:		7974606032
• Registered e-mail		newgovtcollegepusaur@gmail.com
• Alternate e-mail		hariharchouhan07@gmail.com
• Address		Borodipa Chowk, near GAD colony
• City/Town		Pussore
• State/UT		chhattisgarh
• Pin Code		496440
2.Institutional status		
• Affiliated / Constitution Colleges		Government
• Type of Institution		Co-education
• Location		Semi-Urban

• Financial Status	UGC 2f and 12(B)																
• Name of the Affiliating University	Shaheed Nand Kumar Patel University, Raigarh c.g.																
• Name of the IQAC Coordinator	Harihar Prasad Chouhan																
• Phone No.	8461864785																
• Alternate phone No.	8461864785																
• Mobile	8461864785																
• IQAC e-mail address	hariharchouhan07@gmail.com																
• Alternate e-mail address	newgovtcollegepusaur@gmail.com																
3.Website address (Web link of the AQAR (Previous Academic Year)	http://vcgcollegepusore.in/College.aspx?PageName=SSR%20Reports																
4.Whether Academic Calendar prepared during the year?	Yes																
• if yes, whether it is uploaded in the Institutional website Web link:																	
5.Accreditation Details																	
<table border="1"> <thead> <tr> <th>Cycle</th><th>Grade</th><th>CGPA</th><th>Year of Accreditation</th><th>Validity from</th><th>Validity to</th></tr> </thead> <tbody> <tr> <td>Cycle 1</td><td>B+</td><td>2.62</td><td>2023</td><td>01/07/2017</td><td>30/06/2022</td></tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B+	2.62	2023	01/07/2017	30/06/2022
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to												
Cycle 1	B+	2.62	2023	01/07/2017	30/06/2022												
6.Date of Establishment of IQAC	04/08/2020																
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																	

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Vishnucharan Gupta Govt. College Pussore, Dist.- Raigarh C.G.	Salary	State Government	2023	15093000
Vishnucharan Gupta Govt. College Pussore, Dist.- Raigarh C.G	Postage Expenditure	State Government	2023	3000
Vishnucharan Gupta Govt. College Pussore, Dist.- Raigarh C.G	Stationary for ST students	State Government	2023	6200
Vishnucharan Gupta Govt. College Pussore, Dist.- Raigarh C.G	Stationary for SC students	State Government	2023	17150
Vishnucharan Gupta Govt. College Pussore, Dist.- Raigarh C.G	Machinery and Tools	State Government	2023	5000
Vishnucharan Gupta Govt. College Pussore, Dist.- Raigarh C.G	Office stationary	State Government	2023	5000
Vishnucharan Gupta Govt. College	Electricity Expenditure	State Government	2023	225000

Pussore, Dist.- Raigarh C.G				
Vishnucharan Gupta Govt. College Pussore, Dist.- Raigarh C.G	Fees (Government)	Students	2023	14465
Vishnucharan Gupta Govt. College Pussore, Dist.- Raigarh C.G	Fees (Non-Government)	Students	2023	521649
Vishnucharan Gupta Govt. College Pussore, Dist.- Raigarh C.G	Fees (Janbhagidari)	Students	2023	341000
8.Whether composition of IQAC as per latest NAAC guidelines			Yes	
• Upload latest notification of formation of IQAC			View File	
9.No. of IQAC meetings held during the year			5	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report			View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?			No	

• If yes, mention the amount	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
1. To promote learner-centric education for students, active learning, critical thinking, and problem-solving methods teaching were implemented. 2. Value-added course on spoken English skills was conducted. 3. a career guidance workshop was organized to promote students' employability. 4. For better teaching-learning methods ICT was used by science and humanities branches. 5. An essay was initiated writing competition on World Lymphatic Filariasis Day.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
To enhance the effectiveness of the Teaching Learning Process through ICT implementation.	Delivery of curriculum was improved with the active use of ICT in teaching.
To develop the soft skill of students a value added course of spoken English to be conducted.	Many students have been benefitted from this course and now they have developed their English Spoken skill.
To develop the personality of students a Workshop on Personality Development to be organised.	Workshop on personality development was organized on 04/01/2024 . Students learned about how to develop their physical and mental ability.
To make aware of the health issues in general and of women in particular , a workshop on Benefits of Millets to be conducted under women empowerment.	Benefits of Millets Workshop organized on 17/02/2024 and most of the students were acquainted about the valuable nutrients of millets and its farming.
13. Whether the AQAR was placed before statutory body?	No
• Name of the statutory body	
Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	26/02/2024

15. Multidisciplinary / interdisciplinary

Multidisciplinary and holistic learning is a unique education approach that allows pupils to learn and explore different courses or curricula with different areas of study such as language, commerce, science, social science, ethics, morality, human value, etc. With multidisciplinary education in the college, students get the right to choose their favorite subject. The following combinations are available in our institution. Group A - Students can opt for three courses out of five: Hindi literature, English literature, Political Science, History, and Sociology. Group B - Zoology, Botany, Chemistry. Group C - All compulsory courses in Commerce. It helps them develop a programmatic attitude by allowing them to decide the subject they opt for and that could be their possible benefits.

16. Academic bank of credits (ABC):

The academic bank of credits (ABC) is functional in the institution. More than 90 % of students have their own ABC account. Students are encouraged to open the account and necessary guidance is provided by the faculty members

17. Skill development:

To develop soft skills the institution organizes a training program in MS Word Excel although the institution has a limited number of computers. The training is given by the commerce faculty as there is neither a computer department nor a computer teacher. Spoken English class is also organized by the Department of English to enhance the spoken skill. From the next session, the institution will have its computer lab and English language lab.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Hindi and English are the communication languages in the institution. As this institution is located in the border area of Odisha state, many students and staff speak Odiya also. The culture and traditions of various states are performed by students in the annual cultural program. Our faculty members are taking both offline and online classes. Academic videos made by our faculty members have

been uploaded to our college website and YouTube. Awareness programs for YOGA are organized offline/ online mode.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Various approaches in the teaching-learning process like lectures, seminars, debates, quizzes, tutorials/workshops/ assignments, and practicals are used. As this institution has UG programs, our focus is to prepare students for better results so that they may pursue higher education in PG classes. This is evident that many students have either completed their PG degree or are pursuing it. Faculty members also guide our students for competitive examinations like state PSC, VYAPAM, Bank and SSC, etc. Many students have been absorbed in private and Government jobs also.

20.Distance education/online education:

Extention center for UG/ PG program of Pt. Sundar Lal Sharma Open University Bilaspur is functioning in our institution. Students of this institution may also benefit.

Extended Profile

1.Programme

1.1	3
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	562
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	138
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File
2.3	174
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	10
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	10
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1	30
Total number of Classrooms and Seminar halls	
4.2	2.61350
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	9
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum of the Program and Academic calendar is decided by the Dept. of Higher Education, Govt. of Chhattisgarh, and by Shaheed Nandkumar Patel University, Raigarh (C.G.)

The prescribed curriculum is delivered according to the teaching plan and Timetable. The prescribed syllabus is completed within the stipulated time and internal assessment of the students is also done at regular intervals.

The Teaching diary contains a teaching plan of prescribed syllabi for the month which is strictly adhered to.

The students are given assignments. The college prepares Time-able for conducting continuous internal assessments based on the schedule decided by the affiliating university.

Information and Communication Technology (ICT) is used in many departments. After the completion of topics, The verbal Test is done by various departments. Several departments conduct classroom seminars, presentations, etc.

The students are categorized as advanced and slow learners based on (i) Marks obtained in the last university exam (ii) classroom tests and Quizzes (iii) internal Exam Results. They are continuously evaluated and steps are taken for their better academic upliftment.

Teachers of the Institution participate in the following activities related to curriculum development and assessment of the affiliating University and are represented on the following academic bodies during the last session.

1. Academic council / BOS of Affiliating University.
2. Setting of question papers for UG/PG Programs.
3. Assessment /evaluation process of the affiliating University.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As the college is affiliated with Shaheed Nandkumar Patel University, it follows the Academic Calendar prepared by the Higher Education Department of Chhattisgarh and by the University, It delineates a schedule for teaching, examinations, and vacations. It is uploaded on the college website also. It ensures the smooth and efficient functioning of teaching and extra-curricular activities. To conduct continuous internal evaluation, teachers prepare their schedule of teaching, class tests, and assignments within their allotted timetable. Revision classes are also arranged. Assignments, presentations, debates, Group discussions, and quizzes are conducted and classes in spoken English are organized. Students are encouraged to actively participate in Youth Red Cross Society, Red Ribbon Club, Yoga Day, Republic Day, Independence Day, World Women's Day, etc. As per the academic calendar, the institution participated in the Kul Utsav, organized by the affiliated university. The Institution also participated in some activities organized by the state government. For undergraduate courses, the college conducts assessments of students in four components- theory, assignments, internal assessment, and practical. The pattern and the marks distribution of all the components are as per university format. The students are given enough time before the examination to prepare and practice their concepts. The academic calendar is followed and implemented by all departments.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	http://vcgcollegepussore.in/Content/516_163_121%20.pdf.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the

B. Any 3 of the above

following academic bodies during the year.
 Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG
 programs Design and Development of
 Curriculum for Add on/ certificate/ Diploma
 Courses Assessment /evaluation process of the
 affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

51

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

40

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As per the prescribed syllabus students of all branches undertake a test in the subject of environmental science and learn how to deal with pollution and alternate energy sources. Rain-water harvesting is also done to conserve water and utilization of LED bulbs to reduce electric energy. Plantation drives on a plastic-free campus are encouraged. Institution integrates crosscutting issues relevant to professional ethics (Gender, Human Values, Environment, and Sustainability) into the curriculum. The college undergoes various activities like awareness of health and hygiene, AIDS, and prohibition of tobacco and alcohol through the Youth R?e? Cross Society, Red-Ribbon Club, and science club. Problems related to Girls are tackled by Women Cell. Women's Day is celebrated in the college. Girls participate in many competitions like Hairstyle, Mehadi, Alpana, Cooking, and most of the cultural activities. Professional ethics is promoted by conducting special lectures.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

201

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the

B. Any 3 of the above

**syllabus and its transaction at the institution
from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

210

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

96

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The mechanism of assessing the learning levels of students in various programs is continuous internal evaluation. Based on evaluation, faculty members identify students who need special attention and coaching. In the science department remedial classes for slow learners are held regularly through online platforms Google Meet, teach-mint, zoom, etc. Students may bring their doubts to the teacher during practical class periods and individual attention is given to students for clarifying doubts and other technical assignments. Advanced learners are also coached by providing extra learning materials and links for E-contents available. Many slow learners face difficulty in learning the English language as they come from the rural or vernacular medium of study, special coaching is given to them to improve spoken English. In humanities and commerce, remedial classes are given. Motivational programs are organized and the talents of students are honed.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
562	10

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To meet the learning needs of students, student-centric teaching pedagogies have been adopted in our college for all programs. ICT is used by our faculty members during classes. Interactive mode of learning and learning practices like lectures, practicals, and tutorials. Individual and group presentations, quizzes, debate assignments, and survey and fieldwork, Educational tours are conducted. Expert lectures to provide up-to-date knowledge to students are conducted. Personality development and career guidance programs are organized. Laboratories are updated to provide experimental setup to the students to improve practical learning of theoretical concepts. Model-making is done in laboratories for experiential learning. Students make models, PPTs, and projects and go for field studies to enhance innovative ideas and creativity.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools are used for effective learning processes. The institution has ICT-enabled lecture halls with projectors and computers. In addition to the traditional classroom teaching ICT-enabled classrooms wi-fi are used. Faculty members use Interactive methods such as PPT with animations, pictures, video clips, etc. Online resources like YouTube, and virtual labs are used to improve grasp of the subject matter. WhatsApp groups are used to stay connected with students to share information, address queries, clear doubts, and make announcements. Teaching materials and instructions for conducting experiments are uploaded by faculty in advance. Other activities such as tests, presentations, and assignments are also done with the help of ICT tools. Students also presented their assignments with the help of ICT. Google Meet, Teach Mint, and Zoom Meet are used for extra classes. The institution conducts computer-aided lectures to students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

9

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

51

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Every year through an internal assessment committee in the college students are made aware of the internal assessment evaluation criteria, rules of internal examinations, and the university rules of examinations in both theory and practical exams. Students are also made aware of the marking policy of the university which is 10 percent marks for all courses for internal evaluation. Transparency and review of the internal assessment are available for students as they are shown their Marks and the opportunity to review and improve is provided to them. Internal Assessment is also shared in the WhatsApp groups to ensure transparency and students are told to approach their teacher for clarifications. The attendance record is an important aspect of Internal Assessment and is also shown to students every month. A retest facility is conducted for students who missed the exams due to valid reasons. The university rules permit students to apply for revaluation in case students do not get passing marks. Students may apply for re-checking of the marks. Students may sit for improvement exams in case they fail in one

subject. All these facilities require the students to pay fees to the university and fill in the requisite form in the allotted time.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

An Internal Examination Committee is conducted every year to deal with internal evaluation-related matters. This committee maintains due register with steps taken to manage internal exams, including grievances of students, if any. The head of the department and the subject teachers redress grievances about evaluation when brought to notice. Students' grievances are taken up on a priority basis by respective subject teachers and departments and resolved on a priority basis. Thus, grievances related to internals are mostly resolved at the level of the department, to the student's satisfaction. In case the student's grievance is not resolved by the subject teacher, the student can approach the Principal or Internal Examination Committee. In case of absence due to valid reasons like participation in National and state level sports or illness etc. separate internal examination is conducted by the internal examination committee. The students who want to have re-totaling/revaluation done can get information regarding it from the college office/Helpdesk/ any subject teacher. Retotaling and revaluation result is declared by the university as per the due procedure. If any student is not satisfied even after revaluation, there is also a provision for a revaluation/ challenged evaluation process.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Programme Outcomes (PO) and Course Outcomes (CO) are displayed on the college website clearly under the 'IQAC' tab and listed under

the relevant date under the IQAC List. The program outcomes differ for each program offered in college- B.A, B.Sc., and B.Com. Course outcomes also vary as students choose different elective subjects and are inclined to pursue different employment opportunities as per the course opted for higher studies. The college website displays all course outcomes and program outcomes in its website. It also helps them prepare for other job opportunities that match their skill set in the job market. Faculty and students are aware of the course structure and adhere to it meticulously. All attempts are made to complete the prescribed course in time and a detailed manner. At the beginning of the session, students are communicated and made aware of the course structure of the program chosen by them. They are encouraged to inculcate reading habits and gather information relevant to their course during the completion of the session. First-year students are communicated verbally and in classrooms about the course structure and their subject by the faculty member.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://vcgcollegepussore.in/College.aspx?PageName=POs%20And%20COs
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The students' performances in university Examinations and internal examinations are important parameters of outcome assessment. Records of academic results and other achievements are maintained by the departments to check the progress of students. The student's progression is mapped.

Program outcomes evaluation is based on the student's performance according to their progression to higher studies, qualification in competitive examinations, and placement. PO/CO outcome attainment evaluation reveals the following pattern for college students:

1. Higher studies M.A./ M.Sc. - in other colleges and universities
2. Competitive exam preparation
3. Teachers in private schools

4. Sikshakarmi**5. Government job preparation****6. Army/defense force****7. Business at the local level / Self-employment****8. Govt.jobs / Private jobs**

A record of the number of pass-outs preparing for competitive and other examinations is under the preparation stage. Recently, an initiative has been started to record the details of Alumni of the college in one place for easy accessibility.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://vcgcollegepussore.in/College.aspx?PageName=POs%20And%20COs

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****146**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

http://vcgcollegepussore.in/Content/521_174_sss_merged.pdf.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****Nil**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****Nil**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****0**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students of this institution are very much aware of the situation and requirements of the people around it. Since most of them come from nearby villages, they can act as forerunners in the

field of holistic development of society. The institution for the purposes mentioned above has always engaged its students with society, sensitized them to the issues of the nearby society and to act and add to the development of the society, though the institute has initiated an NSS unit. The students of the institution are given regular tasks to go to the nearby villages to know their issues to assist them in coming out of it and also acquainting the society about various issues related to the necessity of quality education and quality higher education, gender sensitization, rights of women and children, issues of women empowerment, knowledge of various fundamental, constitutional and legal rights given to them, road safety, communal harmony, national integration, etc. Students & alumni of the institute also help in teaching learning to school-going students of their villages. They do not charge for it and do it as their social duties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

251

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

4

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**4**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure is created and maintained by the state government and its organizations. The institution has a total area of approximately 7 acres. In the present setup, the institution has a timetable including the arrangement for classrooms as per the requirements of the curriculum. The college has 30 rooms out of them 9 are classrooms, 3 equipped laboratories, 1 conference hall with LCD projector, a library with 6699 books, a reading room, 1 room for sports, yoga, and gym, 1 room for youth red cross and red ribbon club, 1 staff room with computer and printing/ scanning facility, Principal Chamber - with CCTV monitor system & Computer. 1 IQAC Room - with one computer and 1 laptop and printing/scanning facility, 1 Girls Common Room - with seating, dressing & sanitary napkin vending machine. The college has a WiFi-enabled campus it has 7 computers and 2 laptops. The institution is under the surveillance of CCTV for safety purposes. There are 56 CCTV cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

The college does not have a regular post for a Sports officer. College administration formulates a sports committee to monitor the sports activity & literary, cultural & youth festival committee to organize/support the relevant activities. Many students have represented the college at the state level; inter-university level tournaments & youth festivals. The college has a big sports room, which has enough space for a gym, Yoga and indoor games like chess, and carrom are played. A Badminton court is made on the campus. However, outdoor games like Cricket, football, Kabbadi, Kho-kho, etc. are organized in the stadium of Pussore which is about 1.5 km away from the college campus. The institute provides ample opportunities for extracurricular activities too. It has sufficient musical audio systems that support organizing cultural programs/competitions. Fine arts, poster competitions, debates, quiz contests, essay writing, etc. are organized during the whole session through which the students are given opportunities to express their inherent creativity. The sports department, and Youth Red Cross unit are not only for physical health, but also work for mental well-being by organizing and inviting yoga, and meditation experts to stimulate students' mental awareness. The institution's Youth Red Cross Society conducts activities related to health and hygiene. The college is actively discharging its aims and objectives through awareness & social activities. Science Eco-club running in the college monitors & initiates various activities for environmental awareness.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.36350

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library has a valuable collection of more than six thousand books on diverse subjects that cater to the needs of students and teachers. It has a section for reading attached to the library, so that students and staff may read the library Books and competitive examination books. The students are permitted to issue a full set of books at a time by using their library cards. The library plays an important role in learning, most of the students are not able to buy the required number of books recommended by the teachers due to their financial constraints. Students also donate different types of useful books such as books related to their subjects, competitions, literature, etc. In this way, the library is getting rich day by day. ILMS facility in The library will have an ILMS facility in the institution very soon.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
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File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)
0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)
4.2.4.1 - Number of teachers and students using library per day over last one year
13

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Vishnu Charan Gupta govt. college Pussore has seven computer systems and two Laptops. The students are given free hands to use five computers and a laptop, and the rest are used by the office and teaching staff. The Institution is well-equipped with IT and internet facilities including Wi-Fi. The ICT room is equipped with a wall-mounted LCD projector. Three more LCD projectors are available to deliver lectures in the classrooms. The institution is under CCTV Surveillance having 56 CCTV Cameras. The college has a Website. It is functional and updated regularly by the maintenance committee. All important notices related to academics, examinations, sports, cultural activities, etc. are uploaded at intervals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

9

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.25

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college administration has constituted committees for physical maintenance and verification. The college adopts a manual and computerized system for recording and maintenance. The college has adequate infrastructure which consists of 9 classrooms, 3 laboratories, 1 Projector Equipped Hall, 1 girl's common room, principal chamber, staff room, YRS room, office and library, sports Room, 2-2 washrooms for girls, and boys each, 2 watercoolers. The college has an active monitoring system with 56 CCTV cameras in the entrance, staffroom, principal chamber, classrooms, and labs on all the floors. Student welfare schemes such as scholarship facilities and information regarding reservation in the admission to any class are also mentioned prominently in the prospectus. For the smooth functioning of the institution under the guidance of the head of the institution, various committees have been formed to look after the various academic, cultural, and literary activities. Being a Govt. college, the infrastructural facilities are maintained by the PWD of

the state Govt. Building Committee recommends the need for repair of infrastructure which is conveyed to the Govt. and also contingent repair & maintenance is regulated through Janbhagidari head with the consent of Janbhagidari Samiti. Precisely for supporting maintenance, we have -

Laboratory - The laboratory is maintained by Lab technicians & temporary lab assistants.

Purchase Committee

Internal Audit Committee

Write-off Committee

College Cleanliness Committee

Library Infrastructural Development & Maintenance Committee

Water & Electricity Management Committee.

Parking, Garden, Maintenance & Waste Management (Compost Pit, e-waste) Committee

Website updation committee.

Complaint Redressal Committee.

Janbhagidari Samiti.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

354

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

61

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

60

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

52

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year**2**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****1**

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There is no student council or any similar body but there is proper representation of students in various academic and administrative committees. They participate actively during the various meetings organized in the institution for academic and administrative purposes and share suggestions with their cooperation. In every staff council meeting the representatives of students are present and they will take active participation in all activities and occasions held at the institution. various activities performed by student representatives are:-

1. Representation of student representative by being a member of the IQAC committee of the institution.
2. Organize a Welcome ceremony for new students.
3. Actively monitoring the availability of fresh drinking water and other requirements of students.
5. Monitoring library facility and availability of books for every student.
6. Teachers' Day celebration,
7. Organizing farewell ceremonies to keep a strong bond between students and the institution.
8. Annual day celebration organized by the student representatives.
9. Student representative members are also a part of various committees such as Anti- the Ragging, and Women Grievance Redressal Committee. Student members of various activity committees are nominated by the nomination committee formed by the principal in adherence to the university ordinance. They are placed in different committees in keeping with their interests and talents. representation of students and their engagement in participative management are Youth Red Cross, Red Ribbon Club, and Science Club.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

34

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association has been formed in the institution. The members of the association meet to elect the office bearers. The association is involved in various types of work related to extending the list of alumni and is involved more actively in the development of the institution. Though the institution is new, many alumni members are placed in different fields and they are supposed to assist the institution by their regular involvement and valuable suggestions related to many spheres of the curricular, extracurricular, and certain other activities of the institution. Some alumni members assist in teaching our students on a service basis. They also assist us in our social responsibility program "Miljul Ke Padhbo, Nawa Chattisgarh La Gadhbo".

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Vision:

We are committed to empowering students, especially those belonging to the underprivileged sections of society, through the advancement of human resource development, innovative technologies, skill development, and quality education by inculcating philanthropic values and ethics and enabling them to meet the challenges of the contemporary knowledge society.

Our Mission :

1. Inspire young minds to develop the habits of critical thinking to achieve Creative Excellence. Inculcate humanistic and social values in the students to motivate them towards community services.
2. To empower students with relevant knowledge, competence, and certainty to face various challenges.
3. To achieve a diverse profile of our learners through a variety of activities, academic, teaching and learning, co-curricular, extracurricular, and social activities.
4. As the institution is situated in a rural area the mission of the institution is to provide higher education facilities to students who come from villages.
5. Sensitize the students on issues relating to ecology, environment, human rights, and gender equality.

the institution practices a participatory mode of administration with all the stakeholders actively involved in its governance. The governance of the College is reflective of effective leadership and is in tune with the vision and mission of the Institution. The Principal, HODs IQAC, various Committees & faculty members play an important role in determining various policies of the College and their implementation. Under the clear vision, strong leadership, and guidance of the Principal, Our College has set an example for smooth functioning.

File Description	Documents
Paste link for additional information	http://vcgcollegepussore.in/College.aspx?PageName=Vision%20and%20%20Mission
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

There is an active involvement of every staff not only in teaching but non-teaching staff is also involved in various responsibilities. The institution acts like an active mechanism to work together. The mechanism of decentralization and participative approach is adopted in all domains viz. teaching, learning, evaluation, research, co-curricular activities, and administration to facilitate smooth functioning and fulfillment of the institutional vision and mission. Every effort is made to include a mechanism for evaluating and monitoring all quality parameters through its organization structure (Principal, IQAC coordinator, Criteria-in charge, Departments, Committees, and Faculties). The principal as an academic and administrative head plays a vital role in the governance of policies and their implementation. Decentralization and participative management are evident in various activities and are evident right from the admission process to the examination. Participative management motivates the staff to give their best. The college has evolved a culture of good governance by adopting policies to involve students, faculty, parents, representatives of industry, and academic peers in the decision-making process. The entire functioning of college activities is decentralized into various committees, with their coordinator and members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC formulated a strategic plan for every session in compliance with the Academic Audit report and the Vision and mission of the institution. The college adopted modern technology required in the

field of knowledge and provided the students with better guidance through different programs like guest lectures, skill development programs, and value-added courses. The strategic plan is deployed only after the meticulous external and internal academic audit conducted by academic experts and the feedback of all the stakeholders. The deployment of the institutional strategic plan has resulted in the introduction of the Value Added Courses by the departments of the college. These courses give an extra edge to the students by developing their professional skills thereby preparing them to meet the challenges of the outside world. Furthermore, MoUs are signed with many Govt. colleges, Universities, and Industry to prepare the students to meet the challenges. Experts from various colleges, universities, technical institutes, and industries are invited to motivate students for higher studies and to guide them toward a better career option. Guest lectures, Industrial visits, and Extension activities are planned and organized to give students varied aspects of their learning.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Following State Govt. and UGC guidelines, new developments and changes in teaching, learning, infrastructure, and technology are practiced for the benefit of the students. Principal -who forms the academic and administrative head of the institution plays a vital role in the governance of the policies, plans, and their implementation. Staff Council - takes appropriate measures for the implementation of the strategic plan. IQAC- coordinates all activities of the college. The leadership in collaboration with IQAC decides the policy statement and action plans to accomplish the stated vision and mission of the institute. Students Union-The Student Council functions as a bridge between the College administration and the students. Non-Statutory Committees and Cells-The college adopts and practices a participative approach in all its activities. Various committees such as the Admission Committee, Discipline and AntiRagging Committee, and Grievance Redressal Committee have been formed and are active in carrying out their

specific tasks. Service rules, procedures, recruitment, and promotional policies - The teaching and non-teaching staff are governed by the service rules and regulations of the state Higher Education department. UGC guidelines are strictly followed for the appointment and promotion of teaching staff. Chhattisgarh State Government rules are followed for the appointment and promotion of non-teaching staff and guest faculty has been filled by the rules of higher education. Self-financing courses are also run in the institution and its faculty like teachers and technicians are recruited as per the rule of the committee headed by the principal of the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution has the following main welfare measures for teaching and non-teaching staff as per the rules of the Government of Chhattisgarh: Welfare measures for teaching and non-teaching staff:

1. Pension, Gratuity, and encasement of earned leave (as applicable) after retirement.
2. CPS scheme
3. Anukampa Niyukti and ex-Gracie -case of demise of the employee holding the post.
4. GIS, GPF and NPS.
5. Facility of partial withdrawal from GPF accounts in case of urgent family needs like marriage purposes, child education, house, and medical emergency.
6. Medical reimbursement facility.
7. Various leaves - casual, earn, optional, medical, half pay, maternity (for female), child care (for female as applicable), paternity leave (for male),
8. Special increments for family planning (as applicable).

Welfare measures for teaching staff:

1. Advance increment for doing M. Phil. and Ph.D. if applicable as per rule.
2. Duty leave for delivering lectures as a resource person, participation in seminars, conferences, orientation, and refresher courses, and conducting practical examinations as an external examiner, etc.
3. Study leave facility.

Welfare measures for non-teaching staff:

1. Duty leave for attending training programs (Class-III only).
2. Uniform, Festival advance, grain advance, medical allowance, washing allowance (Class-IV only).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal for teaching staff is developed by the Department of Higher Education, Government of Chhattisgarh as per the guidelines of UGC. A confidential report and API form are filled by teaching staff based on work done by them during the session along with the details of academic activities such as participation and presentation of papers in seminars, conferences, workshops, publication of research papers contributions in examination and evaluation of university examination. API score is analyzed by IQAC and sent to SLQAC for approval. The CR forms are analyzed by the Principal and the grading of excellent/ very good/ good/ satisfactory/ poor is marked and further sent to the Regional Additional Director (AD) for review. AD comments on the grading and sends it to the Secretary of Higher Education for acceptance. The rest of the process is similar as applicable to teaching staff. Separate CR proforma is available for class three and four employees based on physical capacity, punctuality, analytical and decision-making skills, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit:

The college accounts are maintained and an internal audit is done by the internal auditors appointed by the Principal. Every session the Principal constitutes an internal audit committee comprising faculty members of commerce. The internal audit committee monitors the expenses and checks cashbooks throughout the year. The accounts section maintains receipts, payments, cash books, ledger books, cheque issue registers, DFC (Daily fee collection), vouchers, s, and bills. The same is documented by the accountant (Assistant grade-II) of the institution. A monthly report of expenditure (MER) is prepared and sent to the Directorate of Higher Education.

External Audit:

The financial transactions of the college are of several types like Government, Non-Government, Jan Bhagidari. External audit of all these accounts is done as per state government rules and regulations. Audits of Government and non-government funds are done by the audit section of the Department of Higher Education and Accountant General of CG office, from time to time. Jan Bhagidari and Self-finance accounts are audited by C. A. in each session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during

the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives funds/ grants from various sources and the Principal (DDO) ensures that the fund is utilized for the specific purpose for which it has been obtained. He ensures the mobilization of funds as per requirement. The Principal consults with the Purchase Committee/concerned committee or department and follows the formalities for proper and optimal utilization of funds. Concerned departments are consulted with for optimal utilization of resources and protocols are followed for utilization of resources in the labs, library, sports, and concerned unit. The major source of funds is The allotment from the state government comprises salaries for staff, and for maintenance and development of college infrastructure (non-salary) under specific heads like payment of affiliation fees, electric and telephone bills, Furniture, Equipment, Raw materials, stationary, ICT, Contingency etc. The amount is utilized in the same head for which purpose they are granted. The non-Government fund is generated through the admission fee paid by the students in each academic session. Major components of this fund are; Amalgated fund (AF), Development, Internal exam, Cycle stand, College magazine, Common room, Red Cross Society and Red ribbon club, Jan Bhagidari, Self-finance, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) is actively involved in maintaining the quality of academic and non-academic activities. Contributes significantly to institutionalizing quality assurance strategies and processes

Academic Calendar:

To improve the quality of teaching, co-curricular, and extracurricular activities the annual calendar is planned yearly by IQAC. The calendar includes personality development programs designed to impart additional professional skills for building competence, cultural sensitization, and integration of the spirit of plurality among the students. These are scheduled during the vacations so that students can attend them comfortably. During 2023-24, IQAC had scheduled Spoken English classes for communicative skills, Two career Guidance, and classes in computer skills. Besides these, students also learn through various guest lectures, workshops, talks, and panel discussions, which are planned and organized by the college, under the purview of IQAC during the academic year. IQAC plans the calendar while ensuring the inclusiveness of all the departments in the year-round schedule of college activities.

Research

IQAC has motivated the faculty members for the research activities and to publish research papers and chapters in books.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Periodic reviews of the teaching-learning process, structures, methodologies of operations, and learning outcomes

- IQAC assures imparting quality education by ensuring classes are as per the academic curriculum and being surveillant for proper internal assessment.
- To recognize and duly assess areas, that need improvement, IQAC conducts a student satisfaction survey and collects the student feedback at the end of each academic session. This enables IQAC to monitor the regularity of the classes and encourage students to seek better outcomes from the curriculum teaching they receive and the co-curricular and extracurricular activities they participate in.
- The Principal along with the IQAC members holds regular meetings with each department to assess the performance of their students in internal as well as external assessment.
- In case of any problem, the resolution is promptly discussed and arrived at. To attain the desired outcomes, IQAC has executed the Mentor-mentee Scheme.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The Institution is situated in a rural area and adopts co-education. Hence, it consists of students both boys and girls from all the nearby areas. It puts almost all its efforts to respect and promoting constitutional morality and equality before the law of both genders and not discriminate on this very basis. The institution has certain committees, specially constituted to look after these areas of Gender sensitivity, Committees against Sexual Offences, Girls' Common Room, etc. All the committees conduct meetings at regular intervals every year to short out the problems and issues. The opinions of female teaching and non-teaching staff are also received to enhance the environment of the institution in this respect. measures initiated by IQAC and Women Cell for the session 2023-24 are :

1. For women's health a program " Benefits of Millets" was organized on 13/02/2024. Agriculture Development Officer Kondatarai was the Resource Person.
2. For the upliftment of inner and external qualities of girl students, several competitions as-Rangoli, Alpana, Cooking, Hairstyle, and Mehendi were organized among girls.
3. IQAC and women's Cells monitor the problems related to girls' safety and security and their common room at regular intervals.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-

D. Any 1 of the above

based energy conservation Use of LED bulbs/ power efficient equipment	
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>For collection of solid waste dustbins are placed at many points in the college on each floor. Bio-degradable solid waste like paper, scrap cartoons, and paper cups are dumped into co-post pits. Nondegradable waste is processed for recycling and reuse. The condemnation committee provides the report for materials to be condemned. Hazardous chemicals in a chemistry lab, which is condemnable are dumped in pits deep inside the earth. Liquid waste like basin water roof overflow, floor washing water, and liquid flow are sent to the soak pit for groundwater recharging. Wastage water from the water purifier is used for irrigation plants on the campus by the drip irrigation system. Hazardous chemicals that are expired from chemistry and biology laboratories are dumped inside the land outside the college building in bare land. Old practical records and old newspapers, damaged books, and waste papers are sold out to dealer of old paper, and using that we are recycling the paper waste also.</p>	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities****D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly,**D. Any 1 of the above**

barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has concentrated efforts to provide an environment for inclusive, tolerant, and harmonious towards diverse groups. The planning and execution of curricular, co-curricular, and extracurricular activities reflect diverse perspectives, fostering understanding, and respect for different cultures and experiences. The college actively admits students of diverse populations such as students from Orissa states, first-generation students, OBC, SC and ST students, and low-income students to help these students succeed. The students are familiarised with different Government policies, fellowships, and scholarships meant for different categories to boost their academic careers. The college seeks feedback from the students to identify areas that need improvement and adjust policies and initiatives to better support the diverse community. Furthermore, the college hosts events where different cultures can be showcased and celebrated. To promote harmony among students different approaches have been made. In this way the following programs are organized or will be helpful:-

National Festivals: Independence Day, An oath ceremony on Constitution Day, and Republic Day were organized.

Birth Anniversary of National leaders: Gandhi Jayanti, Ekta Diwas, Yuva Diwas, and Ambedkar Jayanti were celebrated.

World Environment Day. World Yoga Day and International Women's Day were organized.

On World AIDS Day a guest lecture is conducted by YRS on 01 Oct. 2023

Welcome, and Farewell are done by students.

The annual sports and Cultural festival is organized in the month of January 2024 where sports events, debates, essays, rangoli, hairstyle, and cooking competitions are organized. On 31 January 2024, the annual function was organized.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Knowledge and understanding of Constitutional Duties, Values, Rights, and Responsibilities is required by all and it is expected that the stakeholders of Higher Educational Institutions should lead the society and nation for overall development. The institution utilizes every effort to sensitize students, staff, and other stakeholders towards these issues. Various programs are organized to make students and staff aware of the importance of the Constitution, Discharge of Constitutional Obligations, and make them aware and active in Constitutional Rights. In addition to these days of national importance, various programs are also organized from time to time to sensitize students and staff:

1. On Constitution Day, on 26th November, the Preamble of the Constitution is read by each student, and staff and experts throw light on the beauty of the Constitution of the Nation.

2. Under SVEEP, one boy and one girl student are nominated as campus ambassador, every session and various programs like debates, posters, slogans, paintings, rallies, human chains, display of functioning of EVM, etc. are organized throughout the year to increase enrollment of voters in the list and to enhance voting percentage in various elections time to time.

3. On 10 Dec. 2023 Human Rights Day was celebrated in our institute where Dr. Manohar Patel Professor of Political Science of Govt. College Kasmura has come to discuss and lighten the importance of Human Rights and Fundamental Rights.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates and organizes a wide range of national and international commemorative days, events, and festivals. These events create a sense of community spirit and promote unity, diversity, and cultural awareness among students, faculty, and staff. The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in students.

1. On National Independence Day and Republic Day, the national flag is hoisted by the Principal in a cheerful environment, in the presence of students and staff, and the national anthem is sung collectively.

2. Students enthusiastically celebrate Teachers' Day on 5th September each year. 3. Birth Anniversary of National leader: Gandhi Jayanti, Ekta Diwas, Yuva Diwas, and Ambedkar Jayanti were celebrated.

4. World Environment Day. World Yoga Day and International Women's Day were organized.

5. On Constitution Day on 26th November, the Preamble of the Constitution is read by each student and staff and experts throw light on the beauty of the Constitution of the Nation

6. Awareness programs, essays, paintings, quizzes, etc. competitions are organized on the occasion of World AIDS Day on 1st December each year

7. National Youth Day, National Voters Day, and International Yoga Day are celebrated regularly.

Celebrating these festivals and Days helps to promote cultural awareness, sensitivity, and respect among students, fostering a sense of inclusivity and acceptance on campus.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Ist Best Practice:

1. Title: Assembly Culture

2. Objective: To utilize the assembly in many useful ways.

3. The Context: Other Colleges start with classes but we have adopted this culture to provide a platform especially for the students to develop their inner and external qualities.

1. The Practice: The assembly begins with the national anthem at 10.30 AM daily. The important notice, G.K. and current affairs are recited by students for the competitive examination.

. 1. Evidence of Success: Students appreciate and participate in these actively.

2. Problems Encountered and Resources Required: We have not faced any problems yet.

2nd Best Practices:

1. Title: Grain Donation culture

2. Objective: To enrich the sense of philanthropy among students.

3. The Context: the institute is situated in semi- semi-urban area where many families of the society face a lack of nutrition supplements and food. To serve this community we have started to bring a fist of rice and pulse and put it into the rice and pulse container at regular intervals. When the containers were full of grain the monitoring committee decided to carry it to the needy family or person of the society.

4. The Practice: It is appreciated by all and they bring grains at regular intervals.

5. Evidence of Success: students understand the power of a fist of grain and feel the peace and happiness of philanthropy.

6. Problems Encountered and Resources Required: we have not faced any

problems yet. A fist of rice and a pulse are required for this practice

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinctiveness of the college:

75 percent of students are girls and mostly they belong to remote villages and have weak economic backgrounds. But they are honest, sincere, and hard laborers. They come to college by bicycle or on foot from long distances every season. So our priority and thrust is to empower our students. Keeping this in mind we have provided some facilities to them like separate toilets on each floor, a common room for girls and a sanitary Napkin vending machine with destroyer. Also, they are in the surveillance of CCTV cameras. We have a women's development cell that works for the overall upliftment of these girls. Several activities relating to health and hygiene, personality development, career counseling, and skill enhancement are also conducted by this cell. Girls take active participation in all events. A sexual harassment committee is also active which redress grievances relating to it.

Most of the committee members of the institute are girls which means our college is in the hands of women minds which have a stronger sense of community, diversity of perspectives, and experiences that bring coordination, determination, and discipline in every aspect of life. It also improved our academic outcomes(Mamta Chouhan and Sandhya Pradhan of the art stream have achieved gold medals from the university in the sessions 2019-20 and 2020-21 respectively). A strong presence of girls can serve as positive role models for younger girls, inspiring them to pursue higher education and break down gender stereotypes.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year

1. PG program on some subjects will be started next year.
2. Number of enrollment seats is to be increased.
3. To facilitate ICT-enabled classrooms some smart classrooms are to be developed.
4. NSS unit is to be started.
5. Registration of Alumni to be done.
6. ILMS to be installed in the library.